

Validation Checklist Indirect-to-Direct Report Garrison Transitions			
IMA-EURO Plans Division Management Analysis Branch		Date: Location Overall Rating:	
Item		Green	Amber
1.0 Installation Status Reports			
1.1 Revise master reporting hierarchy in HQDA reporting systems (e.g., ISR, AEDB-EQ, AEDB-CC) to align any re-assigned sites (ARLOCs) to assigned USAGs.			
1.2 Revise ISR reporting hierarchy to switch former indirect garrisons to DRGs (eliminating the intermediate approval tier).			
1.3 Identify DRG centrally managed programs to establish reporting requirements for the original DRG [closing garrison].			
1.4 Adjust program manager and taskee list.			
2.0 Service Based-Costing			
2.1 Revise master reporting hierarchy in HQDA financial reporting systems to align any re-assigned sites (ARLOCs) to assigned USAGs (DRM).			
2.2 Revise SBC reporting hierarchy to switch former indirect garrisons to DRGs or to the level that resources were/are managed and executed at the enduring garrisons. (PLANS)			
2.3 Adjust program manager and taskee lists accordingly.			
3.0 Interactive Customer Evaluation			
3.1 Revise ICE site hierarchy to switch former indirect garrisons to DRGs.			
3.2 De-activate the closing garrison ICE site.			
4.0 Common Levels of Support			
4.1 Revise master reporting hierarchy in HQ-IMA reporting systems to switch former Indirect garrisons to DRGs.			
4.2 Ensure new DRGs are integrated into PMW and DST and DRGs provide POC.			
5.0 Army Suggestion Program			
5.1 Enter garrison-appointed ASP coordinator into ASP website. Train new DRG coordinators on ASP, as well as use of the ASP website.			
6.0 Army Performance Improvement Criteria			
No action required.			

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7.0 Corporate Performance Management			
<i>No action required.</i>			
Inspector's Name, Signature, Position, Rank/Grade: 			
Remarks: 			

Black font denotes substantive actions to be taken by IMCOM-EURO HQ.
Blue font denotes procedural checks to be performed by IMCOM-EURO HQ